



UNITED STATES DISTRICT COURT DISTRICT OF NORTH DAKOTA

MAY 2006

Welcome to Phase Two of the CM/ECF Implementation in the District of North Dakota. Phase two of the implementation includes two main components; ECF Attorney Training, and the Attorney "Go-Live" date.

Training

Many attorneys and staff have attended the training sessions in Bismarck, Fargo and Minot. More dates continue to be added to the schedule, so please check the web site often and find a date and time that works for you and your support staff. Training for attorneys and support staff will be provided by the clerk's office.

The State Bar Board has approved 4.0 hours of CLE credit for attorneys that attend this training. In addition, NALS, The Association for Legal Professionals has approved 4.0 hours CLE credit for its members. Training sessions are generally four hours in length.

Attorney "Go-live" Date

A few weeks ago, I sent an e-mail to all registered attorneys asking counsel to serve a paper copy of their pleadings upon opposing counsel even though the NEF indicated service by electronic means. I asked that this be done in order to provide the clerk's office with additional time to train as many attorneys and staff as possible, and to insure that service was accomplished thereby protecting the rights of your clients. Further, we wanted to make sure you became familiar with receiving and reviewing the NEF.

Effective June 18, 2006, it will no longer be necessary for attorneys who e-file their documents to **serve** paper copies upon opposing counsel, unless opposing counsel is not a registered e-filer. The Notice of Electronic Filing (NEF) will indicate which parties are served electronically, and which must be served by traditional means.

Redaction Requirements of the E-Government Act

In accordance with the E-Government Act of 2002 (Pub. L. 107-347) and the policy of the Judicial Conference of the United States, unless otherwise ordered by the court parties shall not include, or shall redact, the following information from all documents filed in ECF:

- a. Social Security Numbers: Use only the last four digits.
- b. Names of minors: Use the minor's initials.
- c. Dates of birth: Use only the year.
- d. Financial account numbers: Identify the name or type of accounts and the financial institution, but use

only the last four digits of the account number.
e. Home addresses: Use only the city and state.

A complete copy of the E-Government Act is on the court's web site.

I welcome your comments and questions at any time. Please send me an e-mail message, or call 701-297-7007. We look forward to seeing you at training.

Sincerely,



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